

IDAHO BOARD OF ACUPUNCTURE
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Board Meeting Minutes of 1/27/2017

BOARD MEMBERS PRESENT: Charles W Raymond - Chair
Marlene F Strong
Sara C Rodgers
Naomi L Jankowitz-Brownson
Ethan S Fisher

BUREAU STAFF: Lori Peel, Investigative Unit Manager
Maurie Ellsworth, General Counsel
Dicsie Gullick, Board Specialist

The meeting was called to order at 1:06 PM MST by Charles W Raymond.

APPROVAL OF MINUTES

Ms. Strong made a motion to approve the minutes of 10/21/2016. It was seconded by Ms. Brownson. Motion carried.

LEGISLATIVE REPORT

Ms. Peel gave the legislative report. She said that the proposed rule change that is before the Legislature has passed both the House and the Senate and will take effect around the end of the Legislative Session.

FINANCIAL REPORT

Ms. Peel gave the financial report, which indicated that the Board had a cash balance of \$107,436.24 as of December 31, 2016.

[INVESTIGATIVE REPORT](#)

Ms. Peel gave the investigative report, which is linked above.

DISCIPLINE

Ms. Peel presented a Notice of Violation and Settlement Order in case ACU-2017-1. Ms. Rogers made a motion to approve the Notice of Violation and Settlement Order and allow the Board Chair to sign on behalf of the Board. It was seconded by Ms. Brownson. Motion carried.

OLD BUSINESS

To Do List – The Board reviewed the to do list and no action was taken.

DRAFT LEGISLATION REGARDING HONORARIUM

The Board reviewed the draft legislation regarding the honorarium paid to Board Members. Ms. Rogers moved to accept the draft as written and direct Bureau staff to submit it to the Governor's Office. It was seconded by Ms. Brownson. Motion carried.

CHANGES TO APPLICATION FORM

The Board reviewed and discussed the current application form. Ms. Rogers made a motion to direct Bureau staff to make a draft of instructions on page 1 and application details to explain licensure by certification, exam and endorsement. It was seconded by Ms. Brownson. Motion carried.

NEW BUSINESS

NEXT MEETING was scheduled for April 28, 2017 at 1:00 PM MST.

CORRESPONDENCE

The Board reviewed correspondence from the National Certification Commission for Acupuncture and Oriental Medicine (NCCAOM) regarding exam results and certification verification format change. No action was taken.

The Board reviewed correspondence from Stephanie Mills with NCCAOM regarding her transition from NCCAOM. No action was taken.

The Board reviewed correspondence from Ms. Parker regarding the possibility of receiving continuing education credit for writing a book. Ms. Rogers made a motion to direct Ms. Gullick to respond to the licensee by stating the Board may review published books and award continuing education credits within a year of publication based on ruled 305, 306 and 307. It was seconded by Ms. Brownson. Motion carried.

The Board reviewed the NCCAOM newsletter. No action was taken.

The Board reviewed correspondence from Ms. Parker regarding using the use of "L.Ac." after her name while she had an inactive license. Ms. Brownson made a motion to direct Ms. Gullick to respond stating there is no prohibition against using "L.Ac." but recommend placing the word "inactive" after it until her license is activated. It was seconded by Ms. Strong. Motion carried.

EXECUTIVE SESSION

Ms. Brownson made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Ms. Strong. The vote was: Ms. Strong, aye; Ms. Rogers, aye; Ms. Brownson, aye; and Mr. Raymond, aye. Motion carried.

Ms. Rogers made a motion to come out of executive session. It was seconded by Ms. Strong. The vote was: Ms. Strong, aye; Ms. Rogers, aye; Ms. Brownson, aye; and Mr. Raymond, aye. Motion carried.

APPLICATIONS

Ms. Brownson made a motion to approve the following for licensure:

ACU-335 Christina Allred
ACU-334 Danielle Biechner

It was seconded by Ms. Strong. Motion carried.

ADJOURNMENT

Ms. Brownson made a motion to adjourn the meeting at 3:39 PM MST. It was seconded by Ms. Rogers. Motion carried.

Charles W Raymond, Chair

Marlene F Strong

Sara C Rodgers

Naomi L Jankowitz-Brownson

Ethan S Fisher

Tana Cory, Bureau Chief